**MADANAPALLE INSTITUTE OF TECHNOLOGY & SCIENCE**

(UGC-AUTONOMOUS INSTITUTION)

Affiliated to JNTUA, Ananthapuramu & Approved by AICTE, New Delhi

 NAAC Accredited with A+ Grade, NIRF India Rankings 2024 - Band: 201-300 (Engg.)

 NBA Accredited - B.Tech. (CIVIL, CSE, ECE, EEE, MECH, CST), MBA &

 **Form No: IQAC/24-25/22a**

 **Date:**

**Permission for Industrial Visit**

**(SDG 9#,** to build Resilient Infrastructure & promote Sustainable Industrialization and Innovation)

To

**The Principal,**

**Madanapalle Institute of Technology & Science**

**Madanapalle - 517325
Annamayya District, Andhra Pradesh, India**

**Respected Sir,**

**Sub: Requesting Permission to go for Industrial visit for [ Year/ Class/ Department]**

This letter is proposed to permission on behalf of **[Class/Department**] to organize an Industrial visit to [**Name of the Industry/Company**] on [**proposed date or range of dates**]. This visit is intended to complement our academic learning by providing us with practical exposure to [**industry or field relevant to the visit**].

Industrial Visit will be a valuable educational experience for us to observe [**Specific Processes, Systems, or Operations related to course**]. It will also give a better understanding of how theoretical knowledge is applied in real-world scenarios.

We have already made preliminary contact with the company, and they have expressed a willingness to host our visit on the specified date. Team to be accompanied by [**List of Faculty Members**] are decided for smooth and safe conduct of Visit.

We kindly request your approval for this Industrial visit and any assistance you might offer in coordinating the trip. Please let us know if there are any specific procedures that need to follow to formalize this request.

Thank you for considering our request. We believe this visit will significantly enhance our learning experience, and eager to participate in this educational opportunity.

 **Yours sincerely,**

 **Enc: List of Students**

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| **Remarks by the HoD:****Recommended/Not Recommended** |
| **Remarks by the Principal:****Approved / Not Approved PRINCIPAL** |